

Conditions of participation in the Leibniz Leadership Academy

In order to offer the best possible programme for all participants, we would like to clarify a few things in writing, and request that you confirm your acceptance of them.

Taking part in in-person and online events

- By accepting these conditions of participation, you consent to take part in in-person events in line with the applicable hygiene and event regulations of the Leibniz Association. If Covid cases emerge during the event, the rules of the local authorities will apply.
- For optimum group learning, we assume regular participation in the in-person and online events. However, if you find yourself unable to attend a session, we request that you let the Academy team know in good time.
- We know that childcare is not always easy to arrange. If you have trouble finding childcare, we will be happy to help you. Please contact the Academy team as early as possible.

Costs and payment

- The participant's institute pays the programme fee. The fact sheet for the course you are applying for provides the essential information. Leibniz Headquarters will send an invoice for the fee to the institute.
- The fee covers accommodation, meals and course materials. Travel costs are not included.
- If participants fail to attend individual sessions, the full programme fee will still be charged.

Contact data, photography and filming

- To simplify networking among the participants, we will publish your professional contact details on the list of participants.
- During the modules we may take photos and may publish them in Leibniz Association media.
- If you do not consent to either or both of these points, please let us know.

Certificate

- To receive the certificate of completion, participants must have taken part in at least two-thirds of all in-person and online sessions.